



Advance
Ashburton
Community
FOUNDATION

give where you live... to build a stronger community

Tinwald Club Fund Application Form

**For Charitable Purposes
Generally in the Tinwald area.**

Enquiries always welcome

**Phone 021 0815 5615
E-Mail grants@advanceashburton.org.nz**



Advance Ashburton Community FOUNDATION

give where you live... to build a stronger community

Advance Ashburton Community Foundation is a Trust whose primary goal is to provide a simple, effective and long-lasting way for individuals, families, clubs and organisations to help charitable causes in the Ashburton district. The Foundation promotes 'giving back' to the community and encourages the concept of giving as a means of sustained and ongoing benefit to our Community.

Advance Ashburton also acts as a Funding Manager for The Tindall Foundation in the Mid Canterbury region, which supports families and social services.

Where does the money come from?

All funds are donated through the generosity of local individuals, clubs and organisations. Either as a one-off donation, regular payments made i.e. through payroll or automatic payment, or bequests – whereby donations are left in wills.

All donations are invested, and the interest earned is distributed as per the wishes of the donor.

Where does the money go?

The funds are available for distribution for any charitable purpose that benefits the community of the Ashburton district. Funds are only limited as per the wishes of the donor. As each donor has different passions, so too can the distribution of the interest earned. Some donors choose to make their donation unrestricted. This means the Foundation can allocate the funds where the need is greatest within the community. Others choose specific areas for their funds to be distributed, with many donors choosing to split their donation - with some going to specific causes and some remain unrestricted.

Where can you get more information about your Grant Application?

- Via the Advance Ashburton Community Foundation website www.advanceashburton.org.nz
- Telephone our Grants Secretary on 021 0815 5615 or email grants@advanceashburton.org.nz
- Telephone our Executive Officer on 027 577 5875 or email info@advanceashburton.org.nz

Closing Dates

Closing dates for funding applications can be found on our website www.advanceashburton.org.nz

Tinwald Club Fund

Background

When the Tinwald Club wound up in 2012 members established a Special Named Fund with Advance Ashburton Community Foundation, to be available for residents and organisations living or based in the Tinwald area for charitable purposes.

Eligibility

Applicants must be:

- A. A resident of the Tinwald Area, or
- B. Any charity, club, organisation, or society (whether incorporated or not) whose activities are based in the Tinwald Area, or
- C. Any member of a club, organisation, or society whose activities are based in the Tinwald Area and who lives outside the Tinwald Area, by virtue of their club, organisation or society membership, or
- D. Any other person or body who can satisfactorily demonstrate to the Foundation that they have such a close and meaningful relationship with the Tinwald Area to warrant consideration.

The Tinwald Area is defined in the Trust Deed of the Tinwald Club Fund as an area within an arc with a four kilometre radius with its centre at the midpoint of the Ashburton River Road concrete structure traffic bridge. The arc will be bounded in the North West by the southern bank of the South Branch of the Ashburton River and swing south through South East to the south bank of the Ashburton River. Any area across the South Branch of the Ashburton River and the Ashburton River in the North West through to the South East side is excluded.

√ Checklist

Are you or your organisation eligible to apply for Tinwald Club funds?

In order to be eligible for a grant from the Tinwald Club Fund, you or your organisation must meet the eligibility criteria as stated on this application form.

Do you have Charities Services registration OR an IRD income tax exemption letter?

Please provide a copy of your charities commission registration and/or IRD tax exemption certificate.

Have you attached a full set of your most recent annual financial accounts?

These are not required to be audited but must not be more than 12 months old.

Have you provided a list of your current governing body officers' names?

Have you provided a list of current executive staff (including qualifications and experience)?

Have you signed the declaration?

Is your request something we can fund?

Please refer to the application guidelines on our website to determine whether your request can be funded. Should you require further clarification, please telephone our Grants Secretary on 021 0815 5615.

Have you attached a pre-printed deposit slip or bank account details verified by the Bank?

All bank details must be pre-printed, or bank verified, no alternatives will be accepted.

Have you attached cost evidence?

Please include the project budget – including all income and expenditure expected. For any capital purchases, supply at least two quotes.

Have you kept a photocopy of the full application and all associated documents for your records?

Have you supplied full contact details for two referees?

Have you answered every question on the application form?

APPLICANT DETAILS

Name of Organisation or Applicant: Date

Legal Status: Charities Commission Registration #

Postal Address:

Street Address:

Contact Person: Position:

Phone: Fax:

Email: Website:

Initiative Name:

Amount Requested: \$ per annum for years

SUMMARY OF REQUEST

Describe in detail your initiative by answering the following questions (maximum 150 words for each)

1. What is the main purpose for this funding request?

2. How have you ascertained the need for this initiative?

3. Who and how many people will it benefit?

4. What plan do you have to make it happen?

5. Which people, organisations and networks will you work with when carrying out this initiative?

6. Give names, qualifications and experience of the key people who will implement this initiative.

7. Please provide details of how your project/organisation meets the eligibility criteria for the Tinwald Club Fund.

PROFILE OF YOUR ORGANISATION

Provide details of your organisation including other projects you have completed or are involved with.

COMMUNITY LINKS

Please indicate the organisations and networks with which you have regular contact and the links you have with the community you serve.

DEFINED OUTCOMES AND INDICATORS OF PROGRESS

We understand you wish to carry out this initiative to make a difference. We are interested in how you will measure your success. Please specify up to three outcomes you aim to achieve with the project, how you plan to achieve these, and how they will be measured. If funding is approved, you will be asked to report upon achievement of these outcomes and the progress over the life of the project.

Be sure to think about these outcomes carefully. Initial approval of funding and subsequent monitoring of the effectiveness of your initiative will be based on what you state here.

Other conditions may also apply.

Planned Outcome: What are you trying to achieve?	How will you achieve this?	How will you measure your success?

SOURCES OF FUNDING FOR THIS INITIATIVE

Please list all funding for this initiative, including applied and/or confirmed, together with amounts for each.

Source	Amount Applied For	Applied/Confirmed
	\$	
	\$	
	\$	

Please indicate (where relevant) how funding for this initiative will be sustained when Advance Ashburton Community Foundation funding ceases.

REFEREE DETAILS

Please provide names and contact details for two referees:

Referee 1:

Name of Referee:

Phone:

Relationship to applicant:

Mobile:

Referee 2:

Name of Referee:

Phone:

Relationship to applicant:

Mobile:

APPLICANT'S DECLARATION

This authorisation relates to information that Advance Ashburton Community Foundation ("Advance Ashburton") may hold about me now or in the future.

- I/We declare that I/we meet the eligibility criteria as set out in the Guidelines and Conditions.
- If this application is made on behalf of an organisation we declare this application has the formal approval of our controlling Board/Committee/Authority.
- To the best of my/our knowledge the information provided in this application is true and correct.
- It is acknowledged that any decision made by Advance Ashburton is final and I/we accept that no reasons for such a decision may be given, nor any correspondence entered into.
- I/We agree that any donation made will be used for the purposes specified in my/our application or as directed
- by Advance Ashburton. In the event that we cannot comply with the conditions of the donations within the specified time, I/we will advise the Foundation of the surrounding circumstances to enable a review of the donation to take place.
- I/We authorise Advance Ashburton or its agents to make any enquiries of any third parties, (even though that may involve disclosing information contained in the application) or undertake audits of our organisation in connection with this application.
- I/We acknowledge that this application and details of the Trustees' decision may be shared with other funders and made publicly available.
- I/We agree to immediately inform Advance Ashburton should the project depart from that agreed.
- I/We authorise Advance Ashburton to use our name/photograph for publicity purposes and also participate in promotional work as may be reasonably required by the Foundation, free of charge.
- I/We will acknowledge the support of the Foundation in our literature, announcements or interviews.

For and on behalf of: This application needs to be signed by the applicant. If the applicant is an organisation, two authorised members of your organisation need to sign.

Organisations name:

Full Name (print): **Position:**

Signature: **Date:**

Full Name (print): **Position:**

Signature: **Date:**

Once completed please send this form, with supporting information via email, post or hand deliver to:

E-Mail grants@advanceashburton.org.nz

Post Advance Ashburton Community Foundation, P O Box 310, Ashburton 7740

Deliver Advance Ashburton Community Foundation, Level 2, Somerset House, 161 Burnett Street, Ashburton 7700